

## 2FA Two Factor Authentication at Axos Advisor Services

## Overview

This procedure makes your accounts and everything you see at Axos Advisor Services more secure. You will need your smart phone and you need to be logged into Axos Advisor Services Liberty to complete this task. It should take 5 minutes.

## 1 Download the app on your smartphone

- 1. On your phone, open the "App Store" and download a two factor software. We recommend "Duo Mobile".
- 2. Open the app.

Software other than "Duo Mobile" also works. If you already have installed a two factor app, skip this step.

2 Enable Two Factor on Axos Advisor Services Liberty

## 1. Log into your account

I Accounts Overview	Spending & Budget	Goals	Transactions	Holdings	Connections
unvert Net Wordh	Keep your long-term vision on track	See and manage your cash flow	View transactions, actions and transfers	View holdings in more detail	Manage Your Connected Accounts
Announcements	Click to	o read more and/or watch how-to vid	leos about Complete View.		
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2. Click "About Your Account"



3. Find "Two Factor Authentication", look to the right and click "Edit"

Two-Factor Authentication	
Add an additional layer of security to your account to protect your assets and information	on.
Time-based One-Time Password 🗸	
	1. Install a Two-Factor Authentication App on Your Phone
■ 2000年1月1日 2010年1月2日 2010年1月2日	You can use an app to generate a one-time password to use in conjunction with your regular password as an extra layer of security. Compatible apps include Google Authenticator, Authy, FreeOTP or Toopher, which you can download from your mobile device's app store.
	2. Use the App to Scan the QR Code or Enter the Secret Key
	To get the third party app working, scan the QR code at left or type the secret key into the app.
	3. Confirm Security Code
	To confirm the third party app is set up correctly, enter the security code that appears on your device after scanning the QR code or entering the secret key in your compatible app.
Secret Key HCGPLBAAGTHTSQTT	Security Code
	Cancel Save

- 4. Choose "Time-based One Time Password" from the drop down menu.
- 5. Us the App to Scan the QR Code or Enter the Secret Key that appears on the screen.

6. Confirm Security Code. To ensure the app is set up correctly, enter the security code that appears on your device after scanning the QR code.

7. Click "Save".

- 8. Log out and log back in to ensure proper set up.
- \*\*If you need further assistance please call our office at 303.690.5070

How to login to Liberty using two factor authentication

- 1. Open the Liberty web site as usual.
- 2. Open the two factor app on your smartphone. In our example, we chose "Duo Mobile."
- 3. Login to Liberty and enter your username and password.
- 4. Enter the code (from your phone) into Liberty (on your PC).

